

I/1338501/2023

 <p>75 Azadi Ka Amrit Mahotsav</p>	<p>माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय Office of the Principal Chief Commissioner of GST &amp; Central Excise तमिलनाडु एवं पुदुच्चेरी, चेन्नई अंचल Tamilnadu &amp; Puducherry, Chennai Zone जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST Bhawan, No.26/1, Mahatma Gandhi Road, Chennai -600 034 ई-मेल / Email: <a href="mailto:ccaestt-prcco@gov.in">ccaestt-prcco@gov.in</a>/<a href="mailto:cca.estt.section2@gmail.com">cca.estt.section2@gmail.com</a> दूरभाष / Ph: 28331011 फैक्स / Fax: 044-28331050/1015</p>	 <p>भारत 2023 INDIA वैश्व कृतवन्तम् ONE EARTH • ONE FAMILY • ONE FUTURE</p>
---	---	---

फाइल सं. / File No:GCCO/CCA/RECR/24/2023-CCAESTT-O/o Pr CC-CGST-ZONE-CHENNAI

नोटिस / NOTICE

विषय : कर्मचारी चयन आयोग के माध्यम से कर्मचारी चयन आयोग हवलदार / मल्टी-टास्किंग (गैर-तकनीकी) कर्मचारी परीक्षा (एमटीएस) 2021 में हवलदार के पद पर अभ्यर्थियों का आबंटन - दस्तावेज़ सत्यापन की तिथि और स्थान की सूचना के संबंध में ।

Sub : Allocation of candidates through Staff Selection Commission, for the post of Havaladar in SSC Havaladar / Multi-Tasking (Non- Technical) Staff Examination 2021 - Intimation of date and venue of Document Verification- Reg.

डी.जी.एच.आर.डी. ने फाईल फा.सं. 8/बी/37/एच.आर.डी.(एच.आर.एम)/2019 /पी.टी.1 में दिनांक 11.05.2023 एवं 19.05.2023 के पत्रों के माध्यम से विभिन्न राज्यों और केंद्र शासित प्रदेशों में कर्मचारी चयन आयोग मल्टी-टास्किंग (गैर-तकनीकी) कर्मचारी एवं हवलदार परीक्षा 2021 के आधार पर चेन्नई अंचल को हवलदार के पद के लिए 185 अभ्यर्थी आवंटित किए हैं ।

The DGHRDs letters in File F. No. 8/B/37/HRD/(HRM)/2019/Pt.I dated 11.05.2023 and 19.05.2023 has allocated 185 candidates for the post Havaladar to Chennai Zone based on the results of Staff Selection Commission Multi-Tasking (Non- Technical) Staff, and Havaladar in different States and Union Territories Examination 2021.

2. इस संबंध में अनुलग्नक 'क' में दर्शाए गए अभ्यर्थियों को अनिवार्य रूप से दिनांक 06.06.2023 को प्रातः 10.00 बजे माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क के प्रधान मुख्य आयुक्त कार्यालय, 26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नई - 600 034 में दस्तावेज़ सत्यापन के लिए उपस्थित होने का निदेश दिया जाता है । अभ्यर्थियों को सलाह दी जाती है कि वे दस्तावेज़ सत्यापन और चिकित्सा परीक्षा को पूरा करने के लिए कम से कम 02 कार्य दिवसों के लिए अपने यात्रा कार्यक्रम की योजना बनाएं । दस्तावेज़ सत्यापन की प्रक्रिया संवर्ग नियंत्रण प्राधिकारी, चेन्नई अंचल द्वारा डोज़ियर की प्राप्ति और सत्यापन के अध्यधीन है ।

In this regard, the candidates figuring in Annexure 'A' are directed to report for Document Verification on 06.06.2023 at 10.00 A.M at Office of the Principal Chief Commissioner of GST & Central Excise, 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai - 600 034 without fail. Candidates are advised to plan their itinerary for at least 02 working days so as to complete Document Verification and Medical Examination. The process of Document Verification is subject to receipt and verification of dossiers by the Cadre Controlling Authority, Chennai zone.

3. अनुप्रमाणन प्रपत्र, तीन प्रतियों में विधिवत् भर कर (केवल हस्तलिखित) दस्तावेज़ सत्यापन के समय अनिवार्य रूप से प्रस्तुत किया जाए ।

The Attestation Form, in triplicate (3 copies), may be duly filled in all respects (by hand only) and produced at the time of document verification without fail.

I/1338501/2023 4 अभ्यर्थी दस्तावेज़ सत्यापन के समय निम्नलिखित दस्तावेज़ (मूल प्रति), एक सेट छायाप्रति के साथ अवश्य लाएं :

The candidates should bring the following documents (in original) along with 1 set of photocopy at the time of Document Verification:

क) जन्म तिथि दर्शाते हुए मैट्रिक / हाई स्कूल प्रमाण पत्र ।

a) Matriculation / High School Certificate showing Date of Birth.

ख) शैक्षिक योग्यता के समर्थन में शैक्षणिक प्रमाण पत्र।

b) Academic Certificates in support of Educational Qualification.

ग) छायाप्रतियों के साथ निर्धारित प्रपत्र में अनुसूचित जाति / अनुसूचित जनजाति / अन्य पिछड़ा वर्ग के मामले में मूल जाति / समुदाय प्रमाण पत्र (निर्णायक तिथि कर्मचारी चयन आयोग की अधिसूचना के अनुसार) ।

c) Original Caste / Community Certificate in case of SC/ST/OBC in the prescribed form along with the photocopies. (Crucial date as per SSC Notification)

घ) ई.डब्ल्यू.एस अभ्यर्थी के मामले में आय और संपत्ति प्रमाण पत्र (निर्णायक तिथि कर्मचारी चयन आयोग की अधिसूचना के अनुसार) ।

d) Income and Asset Certificate in case of EWS candidate. (Crucial date as per SSC Notification)

ङ) विकलांग व्यक्ति (दिव्यांगजन) अभ्यर्थी के मामले में प्रमाण पत्र ।

e) Certificate in case of Person with Disabilities (Divyangjan) candidate.

च) केन्द्र या राज्य सरकार के दो राजपत्रित अधिकारियों या वृत्तिकाग्राही मजिस्ट्रेटों से चरित्र प्रमाण पत्र (न्यूनतम दो वर्षों के लिए) । (मूल में 3 सेट)

f) Character Certificate (for minimum 2 Years) from two Gazetted officers of the Central or State Government or Stipendiary Magistrates. (3 sets in original)

छ) केन्द्र या राज्य सरकार के राजपत्रित अधिकारियों या वृत्तिकाग्राही मजिस्ट्रेटों से पहचान प्रमाण पत्र (न्यूनतम दो वर्षों के लिए) । (मूल में 3 सेट)

g) Identity Certificate (for minimum 2 Years) from a Gazetted officers of the Central or State Government or Stipendiary Magistrates. (3 sets in original)

ज) स्वस्थता प्रमाण पत्र उस चिकित्सक से प्राप्त किया जाना है जो सिविल सर्जन के रैंक से नीचे न हो । महिला उम्मीदवारों को उक्त प्रमाण पत्र महिला चिकित्सक से प्राप्त किया जाना है जो सिविल सर्जन के रैंक से नीचे न हो । (अनुलग्नक 'ख')

h) Certificate of Fitness from a physician not below the rank of a Civil Surgeon. Female candidates should get the certificate from a female physician not below the rank of a Civil Surgeon. (Annexure 'B')

झ) वर्तमान में केन्द्र सरकार / राज्य सरकार, स्वायत्त निकाय और सार्वजनिक क्षेत्र के उपक्रम के तहत किसी भी कार्यालय में कार्यरत होने की स्थिति में पिछले नियोक्ता से सेवा-मुक्ति प्रमाण पत्र । इस नोटिस के संदर्भ में यह प्रमाण पत्र प्राप्त किया जाना है ।

i) Discharge Certificate from previous employer in case the candidate is employed in any of the offices under the Central Government / State Government, Autonomous Body, and Public Sector Undertaking presently. The certificate should be obtained with reference to this notice.

I/1338501/2023

ज) भूतपूर्व सैनिकों के मामले में सेवा-मुक्ति प्रमाण पत्र।

j) Discharge Certificate in case of Ex-Servicemen.

ट) आधार कार्ड और पैन कार्ड।

k) Aadhaar card and PAN Card.

ठ) 5 से.मी x 7 से.मी परिमाण की रंगीन तस्वीरों की 3 सेट अनुप्रमाणन प्रपत्रों पर चिपकाए जाने हैं ।

l) 3 Sets of Color photographs of size 5cm x 7cm to be pasted on the Attestation Forms.

5. दस्तावेज़ सत्यापन के लिए निर्धारित तिथि को उपस्थित नहीं होने की स्थिति में ऐसा माना जाएगा कि आप विभाग में नियुक्ति के इच्छुक नहीं हैं तथा आपके नामांकन को निरस्त किया जाएगा ।

In the event of not reporting on the prescribed date for the Document Verification, it will be presumed that you are not interested in accepting the offer of appointment in the department and your nomination will be treated as cancelled.

6. अभ्यर्थियों को पंजीकृत डाक और ई-मेल द्वारा सूचना अलग से भेजी जा रही है । सूचना पत्रों की प्रेषित प्रतियां प्राप्त न होने की स्थिति में भी अभ्यर्थी अपने नाम के सामने उल्लिखित तिथियों पर दस्तावेज़ सत्यापन में शामिल हों । अभ्यर्थी संलग्न सत्यापन प्रपत्र डाउनलोड करें एवं दस्तावेज़ सत्यापन में भाग लेने के समय विधिवत् भरे हुए प्रपत्र प्रस्तुत करें । इस नोटिस के साथ सभी प्रपत्र <https://gstchennai.gov.in/promotion-posting-transfer.php> से डाउनलोड किए जा सकते हैं ।

Separate intimation to the candidates is being dispatched by Registered Post & Email. The candidates may attend the document verification on the dates mentioned against their names even in case they do not receive the dispatched copies of information letters. The candidates may download the enclosed attestation forms and submit the duly filled in forms at the time of attending document verification. All forms along with this Notice may be downloaded from - <https://gstchennai.gov.in/promotion-posting-transfer.php>

Signed by

Gopalsamy Rangasamy

(आर. गोपालसामी / R GOPALSAMY)

Date: 26-05-2023 13:37:09

अपर आयुक्त / ADDITIONAL COMMISSIONER (प्र.मु.आ.का. /

PCCO)

सेवा में / To

अभ्यर्थियों को ( अलग्नक 'क' पर दी गई सूची के अनुसार )

The candidates (As per the list enclosed as Annexure 'A')

संलग्न / Encl:

1. अनुलग्नक 'क' / Annexure 'A'
2. अनुलग्नक 'ख' / Annexure 'B'
3. अनुप्रमाणन प्रपत्र / Attestation Form
4. चरित्र प्रमाण पत्र / Character Certificate
5. पहचान प्रमाण पत्र / Identity Certificate
6. वैवाहिक स्थिति प्रमाण पत्र / Marital Status Certificate

सभी प्रपत्र एवं संलग्नक चेन्नई केन्द्रीय उत्पाद शुल्क की वेबसाइट - <https://gstchennai.gov.in/promotion-posting-transfer.php> से डाउनलोड किए जा सकते हैं ।

All forms & enclosures can be downloaded from Chennai Central Excise Website -  
I/1338501/2023  
<https://gstchennai.gov.in/promotion-posting-transfer.php>

प्रतिलिपि / Copy to:

अधीक्षक (कंप्यूटर अनुभाग), प्र.मु.आ.का.,चेन्नई को वेबसाइट पर प्रदर्शित करने हेतु ।

The Superintendent (Computer Section), Pr.CCO for displaying on the website.

## ANNEXURE - A

SL. NO	ROLL NO	RANK	NAME	DATE FOR DOCUMENT VERIFICATION
1	8207000416	SL\861	AJAYMARSHAL P	06-06-2023
2	8201001480	SL\2650	MONICA B	
3	4205057803	SL\2872	MD SADAB ANSARI	
4	4410002859	SL\2888	RAHUL KUMAR ROY	
5	2201324766	SL\3097	PRADEEP KUMAR	
6	8206006890	SL\3136	BALAGANESH A	
7	8202005232	SL\3138	ANANTH A	
8	3206097322	SL\3479	NITISH KUMAR	
9	3013348966	SL\3498	SAMEER CHAURASIYA	
10	8202000163	SL\3529	VIJAY K B	
11	3013345540	SL\3554	AJIT RAY	
12	2201158042	SL\3881	NAKUL KUMAR	
13	4410077260	SL\3991	SAYANI DAS	
14	4410036698	SL\4001	SURAJ KR SHAW	
15	2201326566	SL\4006	NIKHIL	
16	8202004797	SL\4021	SASIVENGAT S	
17	4410129737	SL\4160	SOUNAK DAS	
18	3013006956	SL\4263	BAIBHAV KUMAR	
19	3003308145	SL\4277	SHIVAM TIWARI	
20	3207600356	SL\4293	SURAJ KUMAR	
21	3209002190	SL\4300	SAKSHI KUMARI	
22	4417012647	SL\4303	SUBHA DEEP DAS	
23	4204016868	SL\4366	UJJWAL KUMAR	
24	2201134469	SL\4412	ABHISHEK MISHRA	
25	4417021253	SL\4484	PRANAY KUMAR PANDIT	
26	2201077428	SL\4568	ANAND KUMAR	
27	3205610182	SL\4591	JYOTISH KUMAR	
28	4419018161	SL\4608	PRITAM PAL	
29	3206037647	SL\4636	ABHISHEK KUMAR	
30	4410034700	SL\4681	PAYEL GUCHHAIT	
31	3206318179	SL\4699	SAURABH KUMAR	
32	3009029041	SL\4706	VINOD TIWARI	
33	2201069296	SL\4744	NEHA	
34	2002032235	SL\4755	TEJASVI MAKIN	
35	2201114046	SL\4759	SAGAR TYAGI	
36	4410001298	SL\4771	ANASUA ROY	
37	2201042576	SL\4789	SHUBHAM RAWAT	
38	3206359414	SL\4795	ABHIDEEP MAYANK	
39	2201341033	SL\4801	HARDEEP	
40	4419020966	SL\4834	PRITAM DUTTA	
41	2002029841	SL\4843	SUMIT KHALI	
42	4419026092	SL\4847	SOUMIK SAHA	
43	2404021151	SL\4849	ANKUSH BISHNOI	

## ANNEXURE - A

SL. NO	ROLL NO	RANK	NAME	DATE FOR DOCUMENT VERIFICATION
44	2201137456	SL\4865	PRAKASH KUMAR CHOUDHARY	06-06-2023
45	4410084997	SL\4881	OISHIK RAY	
46	2406012959	SL\4883	PRADHUMAN SINGH SHEKHAWAT	
47	2201053231	SL\4885	PRASHANT SINGH	
48	3205309809	SL\4890	RAHUL KUMAR	
49	2201054327	SL\4900	VISHAL KASWAN	
50	2405092715	SL\4918	BHANU KUMAR GOYAL	
51	2201136888	SL\4923	DEEPAK	
52	6005207439	SL\4927	SACHIN TOMAR	
53	4410022504	SL\4928	RITAN GHOSH	
54	4419012363	SL\4933	SOMEN SARKAR	
55	4410003274	SL\4945	SHUBHRANIL GUHA	
56	3207600400	SL\4952	SANDEEP KUMAR SINGH	
57	4410012771	SL\4954	SAYAN GHOSH	
58	3209003936	SL\4962	SUMAN SAURAV	
59	4417025167	SL\4970	SIMRAN KAUR	
60	2201176306	SL\4973	SANAM PARASHAR	
61	3206631898	SL\4983	KUNDAN KUMAR SINGH	
62	4417015893	SL\4993	JOYDEEP BANERJEE	
63	4410089225	SL\4996	SOURAV PANI	
64	2201067115	SL\5017	NIDHI	
65	4410093479	SL\5035	ARIJIT CHATTERJEE	
66	1010002707	SL\5048	SUSHANT KHAJURIA	
67	3206694980	SL\5056	AJAY KUMAR	
68	4410103862	SL\5078	SAHEB KARMAKAR	
69	3009618245	SL\5088	AMAN TIWARI	
70	2201049609	SL\5089	SANDEEP JOON	
71	2201050471	SL\5091	SUDEEP	
72	4417014501	SL\5094	ANAND KUMAR SHARMA	
73	4426016638	SL\5128	LUTFAR RAHAMAN	
74	8012012862	SL\5129	KELLA SRINU VASU	
75	4604035737	SL\5136	ASHWANI PRADHAN	
76	8206002200	SL\5141	MOHAMEDMANSOOR A	
77	4415023519	SL\5149	PLABAN SEN	
78	6204003213	SL\5151	UDDESHYA SINGH	
79	4205015182	SL\5159	SHUBHAM ANAND	
80	2201134024	SL\5160	NEERAJ SINGH KIROULA	
81	3002001283	SL\5164	DEVENDRA PRASAD KAUSHIK	
82	6005001746	SL\5165	VINAY KUMAR	
83	2404009324	SL\5178	YUVRAJ SINGH	
84	2201116520	SL\5184	ABHAS TIWARI	

## ANNEXURE - A

SL. NO	ROLL NO	RANK	NAME	DATE FOR DOCUMENT VERIFICATION
85	3001626161	SL\5189	ASHISH SHARMA	06-06-2023
86	4604030991	SL\5190	SHIBASHIS SAHU	
87	3010309862	SL\5191	SHIVANSH PRAKASH TIWARI	
88	6005104665	SL\5196	MOHAMMAD JUNED	
89	3206025929	SL\5207	ANKUSH KUMAR	
90	4417023467	SL\5210	NEHA KUMARI	
91	2406012223	SL\5212	MAHAVEER SINGH	
92	8201012041	SL\5213	FIROJ	
93	3206651450	SL\5220	MANISH KUMAR	
94	3010018828	SL\5225	SATYAM RAJ	
95	2201321698	SL\5236	VIJAY SHANKAR ALBELA	
96	3013014408	SL\5252	ARVIND MAURYA	
97	3010015499	SL\5267	VIMLESH KUMAR NISHAD	
98	3206038692	SL\5273	DASHARATH KUMAR	
99	3013040816	SL\5277	DEEPAK KUMAR	
100	4207016971	SL\5281	SUDHANSHU CHOUDHARY	
101	3003028081	SL\5282	SAPNA CHAURASIYA	
102	3206089306	SL\5287	SATISH KUMAR	
103	3013324938	SL\5288	ABHAY KUMAR	
104	3209305291	SL\5292	SAURAV KUMAR SUMAN	
105	3206075253	SL\5299	ABHISHEK KUMAR	
106	3010614113	SL\5305	SUMIT KUSHWAHA	
107	2401006562	SL\5308	MUKESH SAIN	
108	3206317999	SL\5332	PUSHPANJALI KUMARI	
109	2003005544	SL\5434	HIMANSHU PANTH	
110	2201024835	SL\5447	PUNIT KUMAR CHAUHAN	
111	4410012174	SL\5529	SONALI ADHIKARI	
112	3206612203	SL\5532	RAUSHAN KUMAR	
113	2404007006	SL\5542	APOORAV DIXIT	
114	3206090573	SL\5550	ABHINAW KUMAR ANISH	
115	3206635220	SL\5557	SAGAR SATYAM	
116	2404006428	SL\5559	RAVINDRA RAJPUROHIT	
117	4410050119	SL\5572	DEB KUMAR MAITY	
118	3013340172	SL\5582	ARUN KUMAR	
119	4404016081	SL\5595	DOYEL GHOSH	
120	6005203986	SL\5612	ANKIT SHARMA	
121	3011001548	SL\5620	AJAY	
122	3206313491	SL\5625	PRIYANSHU KUMAR THAKUR	
123	7203702185	SL\5630	SATHE AKSHAY TANAJIRAO	
124	6005205980	SL\5633	AMAN SHARMA	

## ANNEXURE - A

SL. NO	ROLL NO	RANK	NAME	DATE FOR DOCUMENT VERIFICATION
125	2201024305	SL\5649	RISHI RAJ	06-06-2023
126	2201263037	SL\5655	SAWAN KUMAR	
127	2401004587	SL\5669	PRAKASH KUMAR	
128	3003623636	SL\5676	DHEERAJ KUMAR MISHRA	
129	4410105695	SL\5679	SURAJ GOSWAMI	
130	3001627517	SL\5680	ANISH SHARMA	
131	8204007788	SL\5843	KISHORE S	
132	3009023576	SL\6055	SANDEEP KUMAR	
133	4410088102	SL\6158	MADHAB MONDAL	
134	3001602052	SL\6249	KARAN KUMAR	
135	3206034562	SL\6254	SHIVA KUMAR	
136	4410031607	SL\6258	PRATIM BISWAS	
137	8201004294	SL\6334	SHARATH V	
138	4410017539	SL\6400	DEBOJYOTI SARCAR	
139	2201186779	SL\6401	ASHISH KUMAR	
140	2201043395	SL\6413	GAURAV KUMAR	
141	2405089630	SL\6416	PANKAJ BAINDARA	
142	2201083666	SL\6425	ANOOP KUMAR	
143	4410121080	SL\6426	VISHAL PRASAD	
144	4410027421	SL\6429	SAUMYADIP BISWAS	
145	4417016593	SL\6431	CHANDAN HARIJAN	
146	4419013059	SL\6433	BIPUL DAS	
147	4410011872	SL\6618	SHUBHANKAR SHAW	
148	2405022842	SL\6688	HEMANT MEENA	
149	2405016250	SL\6784	SACHIN MEENA	
150	2405018949	SL\6801	SIDDHARTH MEENA	
151	4205001168	SL\6802	RAJESH TOPPO	
152	2405007641	SL\6808	DILKHUSH MEENA	
153	4201019094	SL\6811	AJIT HANSDA	
154	3206658444	SL\6812	SUJEET KUMAR SHARMA	
155	2002013546	SL\6816	KM NIKITA	
156	4410111289	SL\6822	SOUVIK UPADHYAY	
157	2405022856	SL\6824	RAHUL MEENA	
158	3209302305	SL\6827	MUNNA URAON	
159	4205064414	SL\6828	GABBAR SINGH	
160	2409014587	SL\6833	SONU KUMAR MEENA	
161	2405062171	SL\6834	PAYALET MEENA	
162	2405065742	SL\6835	JITESH MEENA	
163	2405055049	SL\6837	RAM AVTAR MEENA	
164	4205006551	SL\7225	MD NOOR HASAN	
165	3013900118	SL\7278	NEERAJ PRABHAT PAL	
166	4602015337	SL\7299	N DURYADHAN REDDY	
167	8207002858	SL\7374	N VELUSAMY JEYAKUMAR	



## ANNEXURE - A

SL. NO	ROLL NO	RANK	NAME	DATE FOR DOCUMENT VERIFICATION
168	9210004944	SL\7395	C S SHYLESH	06-06-2023
169	9211009300	SL\7413	NISANTH R	
170	3209001843	SL\7427	SANJAY KUMAR PANDEY	
171	3206610977	SL\7432	SANJEEV KUMAR SINGH	
172	2003028204	SL\7435	TARA SINGH	
173	4419058126	SL\7436	TAMAGHNA GOSWAMI	
174	8006005707	SL\7438	LAKA VENKATA RAVI	
175	3001019311	SL\7441	JAY VIR	
176	3013322782	SL\7442	RAMANAND TIWARI	
177	9205003575	SL\7444	RETHEESH KUMAR S	
178	4426016772	SL\7447	SUBHENDU SANNIGRAHI	
179	9205009055	SL\7449	VARGHESE ANTONY	
180	2405074543	SL\7453	AJIT SINGH YADAV	
181	1601007661	SL\7457	SANJAY KUMAR PANDEY	
182	9205004325	SL\7458	DHARMENDRA NATH CHAURASIA	
183	8012000260	SL\7459	MURALIKRISHNA DOKARA	
184	3001010039	SL\7461	RAMA KANT	
185	6016100634	SL\7463	RANJIT KUMAR	

## **ANNEXURE – B**

### **PRO FORMA-I**

#### **(A) Candidate's Statement/Declaration**

The candidate must make the statement required below prior to his/her medical examination and must sign the Declaration appended thereto.

1. State your name in full ..... (in block letter)

State your age ..... and birth place.....

2.(a) Do you belong to Scheduled Tribe or to races such as Gorkhas, Garhwalis, Assamese, Nagaland Tribes, etc., whose average height is distinctly lower.

[Answer 'Yes' or 'No', and if the answer is 'Yes' state the name of the race.]

3.(a) Have you ever had small-pox, intermittent or any other fever, enlargement or suppuration of glands, spitting of blood asthma, heart disease, lung disease, fainting attacks, rheumatism, appendicitis?

OR

(b) Any other disease or accident requiring confinement to bed and medical or surgical treatment?

4. When were you last vaccinated?

5. Have you suffered from any form of nervousness due to overwork or any other cause?

6. Furnish the following particulars concerning your family:

Father's age if living and state of Health	Father's age at death & cause of death	Number of Brothers living, their ages & state of health	Number of Brothers dead, their age and cause of death

7. Have you been examined by a Civil Surgeon /CMO for Medical before?

8. If answer to the above is yes. please state what Service/ Services you were examined for?

9. Who was the examining authority?

10. When and where was the Medical held?

11. Result of the Medical Examination, if communicated to you or if known.

12. All the above answers are to the best of my knowledge belief, true and correct and I shall be liable for action under law for any material infirmity in the information furnished by me or suppression of relevant material information. The furnishing of false information or suppression of any factual information would be a disqualification and is likely to render the candidate unfit for employment under the Government. If the fact that false information has been furnished or that there has been suppression of any factual information comes to notice at any time during the service of a person, his services would be liable to be terminated.

Candidate's signature

Signed in my presence

Signature of the CMO/Civil Surgeon

**Report of the Medical on .....**

(Name of the Candidate)

### PHYSICAL EXAMINATION

1. General Development: Good..... Fair ..... Poor.....

Nutrition: Thin..... Average.....Obese.....

Height (without shoes) ..... Weight.....

Any recent change in weight? .....

Temperature .....

Girth of Chest: -

(a) (After full inspiration) .....

(b) (After full expiration) .....

2. Skin: Any obvious disease .....

3. Eyes: (1) Any disease .....

(2) Night Blindness .....

(3) Defect in colour vision .....

(4) Field of vision

(5) Visual Acuity

(6) Fundus examination

Acuity of Vision		Naked Eye	With Glasses	Strength of Glasses		
				Sp.	Cyl.	Axis
Distant Vision	R.E.					
	L.E.					
Near Vision	R.E.					
	L.E.					

Hypermetropia (Manifest)

R.E.

L.E.

4. Ears: Inspection ..... Hearing      Right Ear .....

Left Ear .....

5. Glands ..... Thyroid .....

6. Condition of teeth .....

7. Respiratory System: Does physical examination reveal anything abnormal in the respiratory organs? If yes, explain fully.

## CIRCULATORY SYSTEM

8. (a) Heart: Any organic lesions?

Rate ..... Standing .....

After hopping 25 times .....

2 minutes after hopping .....

(b) Blood pressure: Systolic ..... Diastolic .....

9. Abdomen: Girth..... Tenderness ..... Hernia .....

(a) Palpable: Liver .....Spleen .....Kidneys .....Tumors.....

(b) Haemorrhoids ..... Fistula .....

10. Nervous system: Indications of nervous or mental disability

11. Locomotor System: Any abnormality.

12.

Genito Urinary System	Any evidence of hydrocele varicocele, etc.
(a) Physical appearance.....	
(b) Sp. Gr.....	
(c) Albumin.....	
(d) Sugar.....	
(e) Casts.....	
(f) Cells.....	

13. Is there anything in the health of the candidate likely to render him/her unfit for the efficient discharge of his/her duties in the service for which he/she is a candidate?

*NOTE. In the case of female candidate: If it is found that she is pregnant of 12 weeks standing or over, she should be declared temporarily unfit, vide Regulations 9.*

14. (i) State the Services for which the candidate has been examined.

(a) Indian Administrative Service and Indian Foreign Service.

(b) Indian Police Service and Delhi and Andaman and Nicobar Islands Police Service.

(c) Central Services, Groups A and B.

(ii) Has he/she been found qualified in all respects for the efficient and continuous discharge of his/her duties in.

(a) Indian Administrative Service and Foreign Service.

(b) IPS and Delhi and Andaman and Nicobar Islands Police Service (see especially height, chest, girth, eye sight, colour blindness and locomotive system).

(c) Indian Railway Traffic Service (see especially height, chest, eye sight, colour blindness).

(d) Other Central Services, Groups 'A' and 'B'.

(iii) Is the candidate fit for Field Service.

NOTE. (I) The Civil Surgeon /CMO should record their findings under one of the following three categories:

(i) Fit .....

(ii) Unfit on account of .....

(iii) Temporarily unfit on account of .....

NOTE (II) The candidate has not undergone chest X-ray test. In view of this, the above findings are not final and are subject to the report on chest X-ray test.

Place:

Date:

Signature

Civil Surgeon /CMO

**PRO FORMA -II**

**Candidate's Statement/ Declaration**

1. State your Name:  
(in block letters) .....
2. Roll No.: .....

Candidate's Signature

Signed in my presence

Signature of the Civil Surgeon /CMO

*To be filled in by the Civil Surgeon /CMO*

NOTE. - The Board should record their findings under one of the following three categories in respect of Chest X-ray test of the Candidate.

Name of the Candidate.....

- (i) Fit .....
- (ii) Unfit on account of .....
- (iii) Temporarily unfit on account of .....

Place:

Date:

Signature

Civil Surgeon /CMO

# ATTESTATION FORM

<div style="border: 1px solid black; padding: 10px; text-align: center;"> Affix <b>signed</b> passport size (5cms X 7 cms) approx copy of recent photograph </div>		<p style="text-align: center;"><b>“WARNING”</b></p> <p><b>1</b> The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the Government.</p> <p><b>2</b> If detained, arrested, prosecuted, bound down, fines convicted, debarred, acquitted etc., subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent earlier, failing which, it will be deemed to be suppression of factual information.</p> <p><b>3</b> If the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person, his/her services would be liable to be terminated.</p>	
1	Name in full (in block capitals) with aliases, if any, (Please indicate if you have added or dropped in any stage, any part of your name or surname)	<b>Surname</b>	<b>Name</b>
2	Present Address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road & Town):		
3(a)	Home Address in full (i.e. Village, Thana and District, or House Number, Lane/Street/ Road and Town and name of District Headquarters)		
(b)	If originally a resident of Pakistan / Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.		
4	Adhaar Card No. (if available)		
5	PAN No. (if available)		
6	Nationality		
7.(a)	Date of Birth		
(b)	Present Age		
(c)	Age at Matriculation		
8. (a)	Place of birth, district and state in which situated		

(b)	District and State to which you belong					
(c)	District and State to which your father originally belong					
9.(a)	Your Religion					
(b)	Are you a member of a Scheduled Caste /Scheduled Tribe/ Other Backward Classes ? (Answer Yes/No)					
10	Particulars of places (with periods of residences) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after the age of 21 years should be given:					
From	To	Residential address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road & Town)		Name of the District Headquarters of the place mentioned in the preceding Column.		
11.	Name (in full & aliases if any)	Nationality (by birth or domicile)	Place of birth	Occupation, if employed, give designation and official address	Present postal address (if dead, give last address)	Permanent Home address
a)Father						
b)Mother						
c)Spouse						



12.	Information to be furnished with regard to son(s) and/or daughter(s), in case they are studying/living in a Foreign Country:			
Name	Nationality (by birth or by domicile)	Place of birth	Country in which studying/living with full address	Date from which studying/ living in the country mentioned in the previous column
13.	Educational Qualification showing places of education with years in Schools and Colleges since 15 <sup>th</sup> year of age.			
Name of School/ College with Full Address		Date of entering	Date of leaving	Examination passed
14. (a)	Are you holding or have any time held an appointment under Central or State Government or a Semi-Government or a Quasi Government body or an autonomous body or a Public Sector Undertaking or a private firm or Institution? If so, give full particulars with date of employment up-to-date			
Period		Designation and Emoluments and nature of Employment	Full Name and Address of Employer	Reasons for leaving previous service
From	To			
14.(b)	<p>If the previous employment was under the Government of India/State Government/ Undertaking owned or controlled by the Government of India or a State Government/an autonomous body/University/Local Body.</p> <p>If you have left service on giving a month's notice under Rule 5 of CCS (Temporary Service) Rules 1965, or any similar corresponding rules, where any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice to termination of service, or at a subsequent date(s), before your service actually terminated?</p>			

15. (i)	(a)	Have you ever been kept under detention?	Yes/No
	(b)	Have you ever been arrested?	Yes/No
	(c)	Have you ever been prosecuted? (i.e. has a charge sheet in a criminal case been filed against you in any court of law)	Yes/No
	(d)	Is any original case pending against you in any Court of Law at the time of filling up this Attestation Form?	Yes/No
	(e)	Have you ever been convicted by a Court of Law for any offence?	Yes/No
	(f)	Whether discharged/expelled/withdrawn from any training/institution under the Govt. or otherwise.	Yes/No
	(g)	Have you ever been rusticated by any University or any other educational authority/ institution.	Yes/No
	(h)	Have you ever been debarred / disqualified by any Public Service Commission/ Staff Selection Commission for any of its examinations/selections?	Yes/No
(ii)		If the answer to any of the above mentioned is 'YES', give full particulars of the case/arrest/detention/fine/conviction sentence/punishment etc., and/or the nature of the case pending in the Court/University/Educational Authority etc., at the time of filling up this attestation form	
Notes:	(i)	Please also see the ' <b>WARNING</b> ' at the top of this attestation form.	
	(ii)	Specific answers to each of the questions should be given by striking out 'YES' or 'NO' as the case may be.	
16.	Names of two responsible persons of your locality or two references to whom you are known with Designation, full Address and Mobile/Landline no.)	1)	
		2)	
<b>DECLARATION</b>			
<p>I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.</p> <p>I am not aware of any circumstances which might impair my fitness for employment under Government.</p> <p>Place:</p> <p>Date:</p> <p style="text-align: right;">Signature of the candidate</p>			

**The Attestation Form should be complete in all respects. Incomplete forms will be summarily rejected.**

## **CHARACTER CERTIFICATE**

Certified that I have known Shri / Smt. \_\_\_\_\_  
son / wife / daughter of \_\_\_\_\_ for the last  
\_\_\_\_\_ years / months and that to the best of my knowledge and belief he / she  
bears reputable character and has no antecedent which render him / her unsuitable  
for Government employment.

Shri / Smt. \_\_\_\_\_ is not  
related to me.

**Date:**

**Signature:**

**Place:**

**Designation:**

## **CHARACTER CERTIFICATE**

Certified that I have known Shri / Smt. \_\_\_\_\_  
son / wife / daughter of \_\_\_\_\_ for the last  
\_\_\_\_\_ years / months and that to the best of my knowledge and belief he / she  
bears reputable character and has no antecedent which render him / her unsuitable  
for Government employment.

Shri / Smt. \_\_\_\_\_ is not  
related to me.

**Date:**

**Signature:**

**Place:**

**Designation:**

## **IDENTITY CERTIFICATE**

CETIFICATE TO BE SIGNED BY ONE OF THE FOLLOWING:-

- i) Gazetted Officers of Central of State Government.
- ii) Members of Parliament or State Legislature belonging to the Constituency where the candidate or his parent/guardian is ordinarily resident:
- iii) Sub-Divisional Magistrate/Officers
- iv) Tahsildars or Naib/Deputy Tahsildars authorized to exercise Magisterial powers;
- v) Principal/Headmaster of the recognised School/College/Institution where the candidate studied last.
- vi) Block Development Officers      vii) Post Masters      viii) Panchayat Inspectors

Certified that I have known Shri./Smt/Kum. \_\_\_\_\_

son/daughter of Shri. \_\_\_\_\_ for the past \_\_\_\_\_ years and \_\_\_\_\_ months and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

PLACE:

SIGNATURE

DATE:

Designation or Status & Address

TO BE FILLED BY THE OFFICE

- i) Name, Designation and Full Address of the appointing authority
- ii) Post for which the candidate is being considered

FORM OF DECLARATION (APPLICABLE TO BOTH SEXES)

Shri / Smt. / Kumari \_\_\_\_\_ declares:

- i) That I am unmarried / a widower / a widow.
- ii) That I am married and have only one spouse living.
- iii) That I have entered into and contracted a marriage with another person having a living spouse. Application for grant of exemption is enclosed.
- iv) That I have entered into and contracted a marriage with another person during the life time of my spouse. Application for grant of exemption is enclosed.

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date:

Signature

**NOTE:** Please delete clause / clauses not applicable.

\* applicable in the case of clause (i), (ii) & (iii) only.

Application for grant of exemption (vide Para 1 (iii) & (iv) of the declaration)

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sir / Madam,

I request that in view of the reasons stated below, I may be granted exemption from the operation of restriction on the recruitment to service of a person having more than one wife living / wife who is married to a person already having one or more living.

Yours faithfully,

Signature

**Form of declaration to be submitted by OBC Candidate**  
**(in addition to the community certificate)**

I, \_\_\_\_\_ Son/Daughter of Shri.  
\_\_\_\_\_ Resident of village/town/city  
\_\_\_\_\_ district \_\_\_\_\_  
State \_\_\_\_\_ hereby declare that I belong to the  
\_\_\_\_\_ community which is recognized as a backward class  
by the Department of Personnel and Training Office memorandum No. 36012/22/93-  
Estt.(SCT) dated 08.09.1993. It is also declared that as on closing date I do not belong  
to persons/sections (Creamy layer) mentioned in column 3 of the Schedule to the  
above referred memorandum dated 08.09.1993, O.M. No. 36033/3/2004-Estt.(Res.)  
dated 9<sup>th</sup> March, 2004, O.M No. 36033/3/2004-Estt. (Res) dated 14<sup>th</sup> October, 2008  
and O.M. No. 36033/1/2013-Estt. (Res.) dated 27<sup>th</sup> May, 2013.

Signature of the Candidate:

Full Name: .....

~~Roll No.~~ .....

Place: .....

Date: .....

Declaration / Undertaking not signed by Candidate will be rejected.